

**LEICESTER, LEICESTERSHIRE & RUTLAND STRATEGIC REDUCING
REOFFENDING PROGRAMME BOARD**

Terms of Reference and Governance Arrangements

Terms of Reference

1. To be an effective strategic partnership to deliver a reduction in offending and re-offending across Leicester, Leicestershire and Rutland and address the causes of offending.
2. To agree a four year reducing re-offending strategy and an annual delivery plan for each financial year which contributes to the Reducing Offending and Re-offending theme of the Police and Crime Plan. This will include work with both adult and youth offenders with a particular focus on transitions for the 16 – 24yr old age group, and is set within the wider context of work with families with complex needs, prevention and at risk groups.
3. To co-ordinate activity and provide governance to programmes which focus on reducing re-offending including, but not limited to:
 - Prolific and Priority Offenders
 - Integrated Offender Management
 - Mental Health Diversion
 - Offender Health Needs Assessment
4. To monitor performance in terms of achieving the agreed outcomes in the local delivery plan and relevant Probation and Youth Justice targets in terms of the overall outcome of a reduction in re-offending and interim outcomes related to the seven pathways of: employment, training and education; accommodation; finance, benefit and debt; health; children and families; attitudes; drugs and alcohol.
5. Considering the management and needs of offenders the Board will work together with other relevant partnerships to identify gaps in provision across the pathways out of offending and seek to influence commissioning decisions and the allocation of resources. These relevant structures include:
 - The Strategic Partnership Board chaired by the PCC, its Executive and theme groups.
 - The Safer Leicester Partnership.
 - The Leicestershire Safer Communities Strategy Board.
 - The Safer Rutland Partnership.
 - District Community Safety Partnerships

- Youth Offender Management Boards
 - The Criminal Justice Drug & Alcohol Commissioning Group
 - Health & Well-being Boards
 - Other Partnerships as appropriate.
6. To commission and agree to work to be undertaken with these groups and partnerships to reduce re-offending where it is within the remit of the board

Governance Arrangements

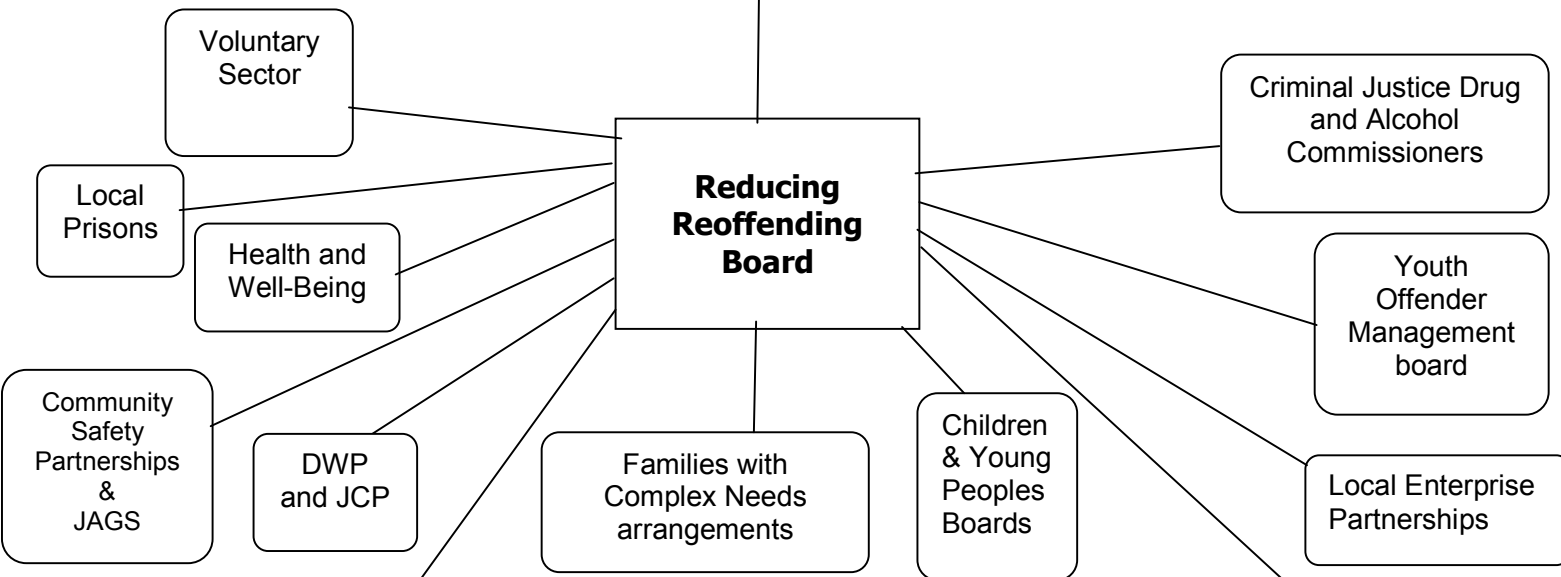
1. The Board is a non-statutory body, which reports to the Strategic Partnership Board chaired by the Police & Crime Commissioner, through its Executive Group, and enables this group to fulfil its responsibilities for reducing crime and re-offending in liaison with key criminal justice agencies.
2. The board works with the statutory Community Safety Partnerships across Leicester, Leicestershire and Rutland, Probation and Youth Offending teams, to support and co-ordinate activity to reduce re-offending to achieve their statutory obligations to address re-offending and to produce reducing re-offending plans. It also engages with the public sector, voluntary sector and private sector organisations whose work relates to the reduction of offending.
3. The Board is hosted by the agency which Chairs the group, currently the Leicestershire and Rutland Probation Trust, which also provides the administrative support.
4. Reporting Arrangements
The Board reports at least bi-annually to the Strategic Partnership Board and consults with it regarding its annual delivery plan.
5. Stakeholder Map
See attached item Appendix 1.
6. Proposed Membership
See attached item Appendix 2
7. Frequency
The Board will meet at least four times a year to fit with the Strategic Partnership Board cycle of meetings.

GOVERNANCE AND STAKEHOLDER MAP

REPORTING



LIAISON



COMMISSIONING



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Leicester, Leicestershire & Rutland Strategic Reducing Reoffending Board**Proposed Membership 2013**

- Leicestershire & Rutland Probation Trust - Interim Chief Executive Officer Chair for 2013/14
- IOM Strategic Board Chair
- Office of the Police & Crime Commissioner
- Leicestershire County Council - Safer Communities and YOS Lead Officers
- Leicester City Council - Safer Communities and YOS Lead Officers
- Rutland County Council
- Leicestershire Constabulary - Chief Superintendent
- District Authorities – Senior Representatives from NW Leicestershire, Blaby, Charnwood, Harborough, Hinckley & Bosworth, Oadby & Wigston, Melton.
- HMP Leicester – Governor
- Health Commissioners – to be determined
- Mental Health Provider – LPT
- Criminal Justice Alcohol & Drug Commissioner
- Voluntary Sector Representative
- Job Centre Plus
- Other relevant project leads in attendance e.g. 16 – 24yrs Scooping Project , Offender Health & Disabilities Project Manager

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